

Notice of Meeting



Governance and Audit Committee

Monday 28 September 2009
at 6.00pm

In the Council Chamber, Council Offices,
Market Street, Newbury

Date of despatch of Agenda: Friday 18 September 2009

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser, Democratic Services Manager on (01635) 519045, e-mail: mfraser@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Governance and Audit Committee to be held on 28 September 2009 (continued)

- To:** Councillors: Jeff Beck (Chairman), Paul Bryant, Tony Linden, Irene Neill, Julian Swift-Hook, Tony Vickers (Vice-Chairman) and Quentin Webb
- Substitutes:** Councillors: Brian Bedwell, Roger Hunneman, Adrian Edwards, Keith Lock
- Guests & Officers:** Andy Walker (Head of Finance), Ian Priestley (Assurance Manager), Julie Gilhespy, (Group Auditor), Ian Pearson (Head of Education Services), Kevin Griffin (Head of ICT), Moira Fraser (Democratic Services Manager), Greg McIntosh and Joanne Lees (KPMG), Joseph Holmes (Accountancy Manager)

Agenda Part I

	Page No.
1. Apologies To receive apologies for inability to attend the meeting (if any).	Verbal
2. Minutes To approve as a correct record the Minutes of the meeting of this Committee held on the 07 September 2009.	5 - 8
3. Declarations of Interest To receive any Declarations of Interest from Members.	Verbal
4. KPMG (External Auditors) – ISA 260+ Report to Those Charged with Governance (GAC1730) (Greg McIntosh and Joanne Lees) To receive and accept recommendations from KPMG.	9 - 40
5. West Berkshire School Balances 2008/09 (GAC1911) (Ian Pearson) To provide information about West Berkshire school balances.	41 - 46
6. Risk Management in ICT (GAC1910) (Kevin Griffin) To explain how risks are assessed and managed in ICT and why some Net Risks remain red.	47 - 59
7. Strategic Risk Register Q1 2009/10 (GAC1906) (Ian Priestley) To set out the Council's Strategic Risk Register for 2009/10 and the resulting action plan.	61 - 81
8. Internal Audit – Q1 Report of 2009/10 (GAC1901) (Ian Priestley) To update the Committee on the outcomes of Internal Audit Work for quarter one.	83 - 100
9. Date of the Next Meeting 16 November 2009	

Andy Day
Head of Policy and Communication

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation. If you require this information in a different format, such as audio tape, or in another language, please ask an English speaker to contact Moira Fraser on telephone (01635) 519045, who will be able to help.